

Honorable Pulaali'i Nikolao Pula
Governor

Honorable Pulumata'ala Ae Ae Jr.
Lieutenant Governor



Titiaoalii Dr. Asenati Saa-Umi
DHR Director

Max Tuitele
Deputy Director

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AMERICAN SAMOA GOVERNMENT
DEPARTMENT OF HUMAN RESOURCES
PAGO PAGO, AMERICAN SAMOA 96799

JOB ANNOUNCEMENT

Job Title: <i>Assistant Chief of Customs</i>		Posting Date: <i>April 27, 2026</i>	Serial No.: <i>061-26</i>
Department/Division: <i>Department of Treasury</i>		Closing Date: <i>May 1, 2026</i>	Announcement No.: <i>061-26</i>
Type of Position: <i>Permanent Appointment</i>	Posting Type: <i>Employment Opportunity/ In-house</i>	Pay Grade and Salary Range: <i>GS-14/\$19,567 - \$55,057p.a.</i>	

General Description:

The incumbent of this position will assist and advice the Chief of Customs in all matters pertaining to overall Customs operations including but not limited to enforcing Customs laws and regulations as stipulated within the ASCA Titles 11 and 27. The incumbent will directly oversee all the Office in Command and provide assistance to each respective unit in support of daily functions and objectives.

Key Duties and Responsibilities:

- The incumbent will support the managing of weekly operations of the customs Division comprising of seven (7) units: Revenue Processing and Collection, Compliance and Training, Inspection, Airport Inspection Entry / Clearance, Vessel Inspection Entry, Canine Unit, and Scanning Unit.
- Oversee all supervisors or Officer in Charge (OIC) and their subordinates, including administrative staff.
- Plan, coordinate, and conduct operations to safeguard, protect, and collect the government's local revenue: determine duty and taxes to be paid on all goods arriving and leaving the territory: Investigate applications for duty refunds and petition for remission of mitigation of penalties when warranted.
- Assess, identify, and incorporate key elements of integrity strategy relevant to the operating environment and needs of the Customs border protection: Apply and enforce civil and criminal proceedings in the investigation and prosecution of those violating Customs laws and statutes in cooperation with local, regional and federal regulatory /

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enforcement agencies: Locate and seize contraband, undeclared merchandise and vehicles, aircrafts or boats that contains such shipment.

- Assist in providing training for Customs service capabilities/capacities in the areas of inter-operable communications, surveillance, intelligence gathering/sharing, including Chemical, Biological, Radiological Nuclear and Explosive (CBRNE) detection and interdiction operations: Assist in the implementation of trainings for Customs Officers and staff including law enforcements, internal control/audits, American Samoa basic laws enforcement skills including the following: detection of contraband, examination of cargo, bags and merchandise, border search and exception, entry and control procedures, passenger processing and officer safety and survival.
- Coach, train, develop, and performance management of direct reports to established performance standards. Coordinate and manage the inspections of incoming and outgoing cargo, baggage, and personal articles in compliance with U.S Revenue laws and Customs regulations.
- Perform other job-related duties as assigned.

Knowledge, Skills, and Ability:

- Knowledge of OFI programs and operating systems
- Thorough understanding of Customs Declaration, ASCA VII & ASCA XXVII;
- Strategic Leadership and Strategy: Developing, implementing, and monitoring customs strategies to improve border security and trade efficiency. They oversee the design and delivery of compliance activities across diverse stakeholder groups.
- Operational Management: Managing key operational areas including cargo assessment, revenue collection, and the interception of illegal goods. They oversee risk management, ensuring that both passenger (PAX) and cargo profiling systems are effective
- Thorough understanding of the following:
 - Revenue collections metrics
 - Efficiency and Trade Facilitation
 - Compliance and Enforcement
 - Integrity and Administrative Efficiency
- Operational Background: A foundation in compliance audits, cargo inspection, and traveler processing.
- Leadership Progression: Roles often progress from field officers (e.g., Compliance Audit Officer) through management positions (e.g., Training Manager).
- Able to facilitate and lead teams that design and implement border protection policies, security activities, and customer-centric services across diverse stakeholder groups.
- Deep expertise in customs legislation, government procedures, and risk management.
- Knowledge in international trade, investigations, or working within a national, regional, or international political context.

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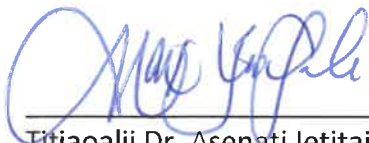
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Academic and Experience Requirements:

- Applicant must have a Master's Degree from an accredited College or University plus 3 years of relevant work experience OR a Bachelor's Degree plus 5 years of relevant work experience, and 3 years of supervisory capacity.
- Years of progressively responsible working experience may be substituted for a portion of the academic requirement.
- Salary will be adjusted according to experience.

Complete information concerning this vacancy may be obtained from the Personnel Division of the Department of Human Resources, or please contact the Recruitment unit at 699-4481.

Fa'afetai tele,



Titiaolii Dr. Asenati Ietitaia Sa'au-Umi
Director, Department of Human Resources

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