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OFFICE OF THE WORKMEN'S COMPENSATION COMMISSION  
AMERICAN SAMOA GOVERNMENT

## PUBLIC NOTICE

December 28, 2022

In its final mandatory annual review, the Workmen's Compensation Commission approved several revisions to its Reimbursement Policy for Other Allowable Travel Expenses on December 7, 2022 – see enclosure. All changes approved by the Commission to its regulated policy shall be taken into effect as of January 9, 2023.

Respectfully,



A handwritten signature in blue ink, appearing to read "Sagatea L. Filoialii".

SAGATEA L. FILOIALII  
Commissioner

Encl.

**I. Other Travel Expenses Allowable for Reimbursement:**

	<b>Claimant (Reimbursement)</b>	<b>Escort (Reimbursement)</b>
<b>Medical Supplies, Equipment, Items Purchased Out of Pocket</b>	100%	-
<b>Airfare</b>	100%	100%
	Only 50% of the aggregate total shall be reimbursed if the claimant failed to quantify the escort's actual total cost of airfare.	
<b>Lodging</b> (Only 1 room allowed)	100% for 1 room  (Only 50% of the aggregate total shall be reimbursed if involved 2 rooms).	
<b>Housing / Apartment</b> (Requires an actual lease agreement)	45% of total payment	
<b>Rented Vehicles</b> (Only 1 vehicle allowed and must be rented by the claimant or escort and rented days combined must not exceed 90-days)	50% of aggregate total	
<b>Bus / Taxi &amp; Other Transportation Services</b>	100%	50%

**II. Other Expenses Unallowable for Reimbursement:**

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- (i) All meals and groceries purchased by the employee;
- (ii) Any telecommunication expenses;
- (iii) In-kind contributions offered to the claimant;
- (iv) Any monetary donations or contribution offered and paid by the claimant;
- (v) Medical expenses and related accommodations paid under any governmental assistance or state-run program, insurance program, or any non-profit or third-party organizations.