

PULAALI'I NIKOLAO PULA
GOVERNOR



PULUMATAALA AE AE, JR.
LT. GOVERNOR

**OFFICE OF THE GOVERNOR
AMERICAN SAMOA GOVERNMENT**

PAGO PAGO, AMERICAN SAMOA 96799

Telephone: (684) 633-4121

October 10, 2025

GENERAL MEMORANDUM NO. 238 – 25

To: Secretary of Samoan Affairs, CEO's, President and Executive Directors of
Authorities, Directors, Agency and Office Heads

From: Chief of Staff

Subject: ASG Internal Inventory

On April 30, 2025, **General Memorandum 105 – 25** was issued, mandating that all ASG agencies complete and submit their inventories to the Office of Property Management by Thursday, May 8, 2025. As of today, twenty-seven (27) have not yet submitted their inventory reports.

These remaining agencies are instructed to submit their inventory reports no later than **October 31, 2025.**

The Director of the Office of Property Management is directed to provide a list of agencies that fail to submit their reports in a timely manner. For further inquiries or assistance, please contact the Office of Property Management at 699 – 6505.

Your cooperation and diligence in maintaining accountability for government property are greatly appreciated.


Leonard Seumanutafa
Chief of Staff