February 1, 2021

GENERAL MEMORANDUM NO. 036 – 21

To: Secretary of Samoan Affairs, CEOs, Presidents, Executive Directors, Directors, Agency and Office Heads

From: Governor

Subject: Focal Point for Coronavirus Task Force Coordination

In order to streamline coordination for the Coronavirus Task Force (CTF), all requests regarding Repatriation efforts and other Public Health Emergency matters must be processed through the Emergency Operations Center (EOC) and the American Samoa Department of Homeland Security (ASDHS) unless otherwise specified by the Chairman of the Coronavirus Task Force.

The ASDHS and EOC will support the Incident Command System (ICS) with the guidance of the Department of Health. Further, EOC will complete the Organizational Chart, Incident Action Plan, Communication Plan and other requirements to accomplish the goals, objectives, and priorities of the COVID-19 Taskforce.

Please continue to provide them with your full support and cooperation as necessary.

[Signature]

cc: Honorable Talauega E. V. Ale, Lieutenant Governor/CTF Chairman
    Coronavirus Task Force