**AMERICAN SAMOA GOVERNMENT**  
**DEPARTMENT OF HUMAN RESOURCES**  
**PAGO PAGO, AMERICAN SAMOA 96799**

**JOB ANNOUNCEMENT**

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<tr>
<th>Job Title:</th>
<th>Posting Date:</th>
<th>Serial No.:</th>
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<tr>
<td>Assistant Public Defender</td>
<td>August 26, 2022</td>
<td>281-22</td>
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<tr>
<th>Department/Division:</th>
<th>Closing Date:</th>
<th>Announcement No.:</th>
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<tr>
<td>Office of Public Defender</td>
<td>September 21, 2022</td>
<td>110-22</td>
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<th>Type of Position:</th>
<th>Posting Type:</th>
<th>Pay Grade and Salary Range:</th>
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<td>Temporary Appointment</td>
<td>Employment Opportunity/ Open to the Public</td>
<td>$65,000.00 PA</td>
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General Description:
Seeking an Assistant Public Defender (APD) to provide legal representation to indigent defendants in criminal felony, misdemeanor, juvenile, and certain proceedings as appointed by the Court. Our office employs five (5) attorneys and five (5) support staff to assist with a multitude of cases we handle each year. We are putting together a team of diverse and outstanding individuals from all racial and ethnic backgrounds who are able to provide high quality representation to our clients.

Key Duties and Responsibilities:
Assistant Public Defender's are accountable for providing high quality representation to clients.

- Preparing each case efficiently and expeditiously;
- Advising and counseling each client;
- Establishing and maintaining a professional relationship with each client;
- Effective and efficient use of investigators, mitigation and placement specialist and other support staff;
- Seeking assistance from experts appropriate to the case;
- Demonstrating professional demeanor;
- Exercising sound judgement to achieve desired results; and
- Assisting Public Defender in carrying out responsibilities;
- All other duties and responsibilities as assigned.

Knowledge, Skills and Ability:

- Excellent verbal, computer, and communication skills
- Demonstrated ability to write clearly and concisely
- Bilingual skills: English/Tagalog and/or English/Vietnamese helpful but not required
- Willingness to interview clients in prison and juvenile detention facilities
- Valid Driver License

*This is an Equal Employment Opportunity Employer*

Department of Human Resources, A.P. Lutali Executive Office Building, Pago Pago, Am Samoa 96799  
Ph: (684) 633-4485 / Email: hr@americansamoa.gov / Fax: (684) 633-1139  
"Here To Serve"
Academic and Experience Requirements:

- Applicant is licensed to practice law in many U.S. State or Territory - a law license in good standing in any U.S jurisdiction is sufficient for local admission
- Up to two (2) years' experience in handling criminal cases
- Participation in law school trial advocacy course or litigation skills program preferred but not required;
- Participation in a law school clinic or externship in which applicant was authorized to provide direct representation in litigation to individuals or entities’
- Years of progressively responsible working experience may be substituted for portion of the academic requirement.
- Salary will be adjusted according to experience.

Complete information concerning this vacancy may be obtained from the Personnel Division of the Department of Human Resources, or please contact the Recruitment unit at 633-4485/633-4000.

Fa’afetai tele,

Lynn Pulu-Alaimalo
Director, Department of Human Resources