

Lemanu Peleti Mauga
Governor

Talauega E. Ale
Lieutenant Governor



Amalutasi Lynn Pulou-Alaimalo
Director

Max Tuitele
Deputy Director
Personnel/Administration

Falo Johannson
Deputy, WIOA

AMERICAN SAMOA GOVERNMENT
DEPARTMENT OF HUMAN RESOURCES
PAGO PAGO, AMERICAN SAMOA 96799

JOB ANNOUNCEMENT

Job Title: <i>Technician I</i>	Posting Date: <i>January 10, 2024</i>	Serial No.: <i>004-24</i>
Department/Division: <i>Department of Marine & Wildlife Resources</i>	Closing Date: <i>January 25, 2024</i>	Announcement No.: <i>004-24</i>
Type of Position: <i>Permanent Appointment</i>	Posting Type: <i>Employment Opportunity/ Open to the Public</i>	Pay Grade and Salary Range: <i>GS-07/ \$15,946- \$36,226 p.a.</i>

General Description:

Technician I is responsible for coordinating dive research in various expeditions. Encoding data and organize and manage project database in timely manner. Maintain data in coral reef fish substrate surveys.

Key Duties and Responsibilities:

- Collect fisheries information on catch and effort from recreational sports and subsistence fishing.
- Encode fisheries data into established database.
- Perform editing routines on raw data and computer summaries from inshore and various biological studies.
- Drive to sampling sites to conduct field sampling survey.
- Weigh, Measure and Identify various fish and marine invertebrate species.
- Record observations regarding fishing methods and all angling activities near shore.
- Prepare project educational materials for public awareness.
- Maintain project inventory of supplies and equipment.
- Follow-up purchase orders and obtain invoices for project supplies and equipment.
- Scan data into DIAS system and file.
- Maintain project equipment and supplies.
- Travel to Manu'a islands quarterly for fisheries assessments.
- Submit status reports based on data collection bi-weekly/ accomplishments.

This is an Equal Employment Opportunity Employer

Department of Human Resources, A.P. Lutali Executive Office Building, Pago Pago, Am Samoa 96799

Ph: (684) 633-4485 / Email: hr@as.gov

"Commitment to Service & Integrity"

Knowledge, Skills, and Ability:

- Must have excellent client facing and internal communication skills.
- Must have excellent written and verbal communication skills.
- Must have solid organizational skills including attention to detail and multitasking skills.

Academic and Experience Requirements:

- Applicant must be a high school graduate OR 2 ½ years of work experience.
- Years of progressively responsible working experience may be substituted for portion of the academic requirement.
- Salary will be adjusted according to experience.

Complete information concerning this vacancy may be obtained from the Personnel Division of the Department of Human Resources, or please contact the Recruitment unit at 633-4485/633-4000.

Fa'afetai tele,



Amalutasi Lynn Pulou Alaimalo
Director, Department of Human Resources