



**OFFICE OF THE GOVERNOR
AMERICAN SAMOA GOVERNMENT**

December 20, 2023

GENERAL MEMORANDUM NO. 348-23

To: Secretary of Samoan Affairs, CEOs, Presidents and Executive Directors of Authorities, Directors, Agency and Office Heads

From: Governor of American Samoa

Subject: Christmas and New Year's Holiday

In the upcoming weeks, we have the chance to celebrate the birth of Jesus and the beginning of a new year. Christmas and the New Year's holiday are typically good times to be with our families and to refresh for the important work we will be doing in 2024.

As such, **Monday, December 25, 2023, Tuesday, December 26, 2023, and Monday, January 1, 2024** will be observed as holidays in American Samoa. All government offices will be closed and normal activities will be suspended on that day. Employees of the American Samoa Government who are not required to perform essential services shall be excused from their duties. Employees required to perform duties on that day will receive holiday wages in accordance with applicable laws and regulations.

Additionally, beginning tomorrow, December 21, 2023, I am asking Directors to, at their discretion and where possible, place non-essential employees on a 50% staffing pattern through January 3, 2024. This will allow our employees additional opportunity to be with their families through the holiday season and hopefully return with renewed spirit for the work we will all be doing in the next year.


LEMANU P. S. MAUGA
Governor