

Honorable Lemanu P.S Mauga
Governor

Honorable La'apui Talauega E.V Ale
Lieutenant Governor



Max Tuitele
DHR Acting Director

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Deputy Director

Lucille Thompson Leota
Acting Deputy Director

AMERICAN SAMOA GOVERNMENT
DEPARTMENT OF HUMAN RESOURCES
PAGO PAGO, AMERICAN SAMOA 96799

JOB ANNOUNCEMENT

Job Title: Project Manager (Revegetation)	Posting Date: April 09, 2024	Serial No.: 045-24
Department/Division: Office of the Governor/Resilience Division	Closing Date: April 30, 2024	Announcement No.: 045-24
Type of Position: Temporary	Posting Type: Employment Opportunity/ Open to the Public	Pay Grade and Salary Range: GS – 13 \$18,340-\$48,760 p.a.

General Description:

The Revegetation Project Manager is responsible for the federally funded Sand and coral Mining – Revegetation of Native Trees or Plants Project. The Revegetation Project Manager will be contracted on a two-year basis, as approved by federal grant funding. The Incumbent will manage all stages at complex coastal habitat and resilience projects to include project scoping, design, permitting, implementation, and effectiveness monitoring

Key Duties and Responsibilities:

- Implement a strategic coastal strategy that includes indigenous revegetation initiatives, climate change resilience and mitigation efforts
- Knowledge on Samoan protocols and native language are highly required as the project will be carried out in four village communities in the territory of American Samoa. Working as part of a high performing and determined team that delivers long-term quality climate resilience outcomes is greatly needed
- Oversee community village revegetation projects with modeling and designs, prepare all alternatives analyses, permitting, and coastal management oversight
- Manage funding for community villages projects to include timelines, deliverable tracking, reporting, match, and budgets
- Work with the Territorial resilience program coordinator and team to identify project funding sources and write grants when necessary
- Build coalitions of communities, villages and partners to foster inter-organizational collaboration, learning, project prioritization, permitting, and funding acquisition
- Work with Lead coastal Agencies to interpret coastal vulnerability and habitat migration modeling and assessment efforts and identify opportunities for projects
- Maintain updated project tracking software(Microsoft Project preferred) to track progress and provide periodic updates to the leadership, development, and executive teams

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Department of Human Resources, A.P. Lutali Executive Office Building, Pago Pago, Am Samoa 96799
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- Work with communications and outreach staff to promote the coastal revegetation strategy and project implementation to the public through media engagement, social media and website posts, visitor engagement and public education
- Speak to a variety of audiences, educating and informing them about the revegetation project goals
- Support the Director of Governor Resilience Office in the development of future Community Coastal Revegetation Reports for other coastal regions in the territory
- Carry out other duties as assigned

Knowledge, Skills and Ability:

- Passion for the values, mission, and purpose of the federal Grant
- Knowledge of coastal ecology, habitat restoration, and nature-based solutions for climate resilience
- Strong understanding of climate change impacts to our coastal habitats and communities
- Ability to manage all aspects of multi-dimensional and multi-stakeholder coastal revegetation projects as described above
- Ability to understand climate and coastal modeling and technical assessment reports that inform project selection and design
- Strong organizational skills including the ability to coordinate and execute multiple projects, funding sources, partner involvement, and timelines
- Excellent communication skills including and proven ability to build partnerships within agency, municipality, and natural resources partners
- Strong written and verbal communication skills – (in Samoan and English)
- Ability to take initiative and problem solve
- The willingness and ability to work independently at times and also facilitate strong communication with team members and project partners
- Experience writing grants and/ or funding proposals
- Excellent computer skills in Microsoft Word, Excel, PowerPoint and Outlook
- Knowledge of coastal habitat and ecological processes specific to the South Pacific Islands – American Samoa
- Experience managing habitat restoration or coastal revegetation projects with multiple funding sources and partnerships
- Ability to develop concepts and solutions for climate change impacts
- Ability to work outdoors at times, including hiking moderate slopes and walking miles of beach with soft sand
- A valid driver's license, as well as a satisfactory driving record as outlined in The Trustee's driving policy and a satisfactory criminal background check
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- Knowledge on native seashore trees/plants as well as an experience on coastal management, environmental rehabilitation planning, design, and implementation.

Academic and Experience Requirements:

- Applicant must have a Master's Degree from an accredited college or university plus two years of work related experience OR a Bachelor's Degree from an accredited college or university plus four years of work related experience and two years of supervisory capacity
- Salary will commensurate with degree and experience

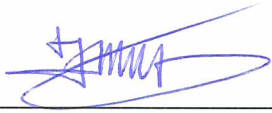
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Complete information concerning this vacancy may be obtained from the Personnel Division of the Department of Human Resources, or please contact the Recruitment unit at 633-4485/633-4000.

Fa'afetai tele,



Max Tuitele
Acting Director, Department of Human Resources

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