



OFFICE OF THE GOVERNOR-ELECT OF AMERICAN SAMOA

AMERICAN SAMOA GOVERNMENT
Office of the Governor
GENERAL MEMORANDUM NO. 002-25

To: All ASG Department, Agency, and Office Leadership
From: Governor Pulaali'i Nikolao Pula
Date: January 3, 2025
Subject: Interim Leadership During Transition

As we begin a new chapter of leadership for the American Samoa Government, please be advised that all directors appointed under the previous administration have been relieved of their duties effective **January 3, 2025**. To ensure continuity of government operations and the uninterrupted delivery of services for the people of American Samoa, we issue the following directive:

1. Departments with Deputies:

- Deputies of departments, agencies, and offices will assume the role of **Acting Director** and take full responsibility for departmental operations and management until permanent appointments are finalized. Departments with multiple deputies will have the more senior individual in terms of years of total service for ASG assume the role of Acting Director.

2. Departments Without Deputies:

- Those departments without a deputy present are directed to immediately consult with the Governor's Office so that a suitable interim leader may be identified and designated as Acting Director. This individual should be a senior-level staff member capable of providing the necessary leadership during this transition period.

Key Responsibilities for Acting Directors:

- **Operational Oversight:** Acting Directors will oversee daily operations, ensuring all programs and services remain active and effective.
- **Accountability and Reporting:** Acting Directors are expected to communicate regularly with the Governor's Office and provide updates on departmental progress and needs.
- **Service Continuity:** Department employees must ensure uninterrupted service to the people of American Samoa while adhering to established policies and procedures.

This directive is effective immediately and will remain in place until permanent appointments are announced. Further guidance will be forthcoming.