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AMERICAN SAMOA GOVERNMENT
DEPARTMENT OF HUMAN RESOURCES
PAGO PAGO, AMERICAN SAMOA 96799

JOB ANNOUNCEMENT

Job Title: <i>Mechanic (2)</i>	Posting Date: <i>June 06, 2022</i>	Serial No.: <i>147-22</i>
Department/Division: <i>Public Works/ M&O (Motor Pool)</i>	Closing Date: <i>June 17, 2022</i>	Announcement No.: <i>077-22</i>
Type of Position: <i>Permanent Employment</i>	Posting Type: <i>Employment Opportunity/ Open to the Public</i>	Pay Grade and Salary Range: <i>WG 11 / \$17,067 - \$30,873 p.a</i>

General Description:

The incumbent of this position will work under general supervision of the General Manager of the Motor Vehicle Division of the Department of Public Works in accomplishing its goals and objectives. They must be able to work with various machines and tools as well as follow all safety precautions.

Key Duties and Responsibilities:

- Conduct regular maintenance on machinery, systems and automotive vehicle
- Inspect machines, engines, transmissions etc. and run diagnostic tests to discover functionality issues
- Troubleshoot reported problems and resolve them in a timely manner
- Clean and apply lubricants to machine
- Assemble mechanical and oversee diagnostic tests to determine functionality problems
- Design a plan of action for all maintenance tasks and upgrades
- Maintain work logs, repairs, and maintenance records
- Monitor inventory and order new parts when necessary
- Offer consultation on maintenance and preventative procedures to machine
- Clean and apply lubricants to machinery components, replenish fluids and components of engines and machinery
- Perform vehicle assessments and alert clients on issues that will prohibit the inspection
- Perform other related duties as assigned

Knowledge, Skills and Ability:

- Knowledge of methods, techniques and procedures involved in maintenance repairs and replacement
- Knowledge of an automated fleet management information system
- Ability to function and perform effectively as a manager and supervisor
- Ability to coordinate programs, prepare reports, and maintain accurate records

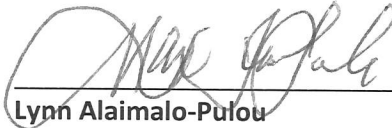
This is an Equal Employment Opportunity Employer

Academic and Experience Requirements:

- Applicant must have four (4) years of work related experience, one (1) year as a 1st class and full time helper
- Salary will commensurate with skills, educational background, and years of related experience.

Complete information concerning this vacancy may be obtained from the Personnel Division of the Department of Human Resources, or please contact the Recruitment unit at 633-4485/633-4000.

Fa'afetai tele,



Lynn Alaimalo-Pulou

Director, Department of Human Resources