Honorable Pulaali'i Nikolao Pula

Honorable Pulumata'ala Ae Ae Jr. Lieutenant Governor



Titiaoalii Dr. Asenati Ietitaia Saau-Umi DHR Director

> Max Tuitele Deputy Director

> Falo Johansson
> Deputy Director

## AMERICAN SAMOA GOVERNMENT DEPARTMENT OF HUMAN RESOURCES PAGO PAGO, AMERICAN SAMOA 96799

### **JOB ANNOUNCEMENT**

Job Title:		Posting Date:		Serial No.:
Technician II (CFMP)		July 15, 2025		095-25
Department/Division:		Closing Date:		Announcement No.:
Marine and Wildlife Resources/Fisheries		August 4, 2025		095-25
Type of Position: Permanent Appointment	Posting Type: Employment Opportunity/ Open to the Public		Pay Grade and Salary Range: GS-09/\$16,467 - \$41,817 p.a.	

# **Key Duties and Responsibilities:**

- Conduct underwater fish census and benthic survey.
- Prepare materials before field work (e.g. SCUBA gear)
- Participate as dive researcher in various expeditions
- Encode data, and organize and manage project database in a timely manner
- Maintain SCUBA equipment and other assigned program equipment in good condition
- Follow-up purchase orders and obtain invoices needed for supplies and equipment
- Keep track of time sheets and organize personal Daily Activity Records (DARs);
- Conduct interviews in Samoan Language with various stakeholders, including members of the public, and government employees
- Coordinate meetings in Samoan Language
- Record, input and summarize socio-economic data
- Participate in education and outreach programs in communities
- Develop new outreach programs in communities
- > Develop new outreach materials
- > Draft education and promotional materials in Samoa and English
- Manage schedule and other assigned tasks
- Report to Program Manager on program updates
- > Support the supervisor in coordinating and conducting community outreach in villages
- Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions of this position
- Oversee project activities, project progress and management; provide guidance in project supervision and staff management
- > Directly responsible for supervising exempt, professional, or technical employees

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- Work outdoors during late night and/or early morning hours in the changing weather conditions to gather catch and effort information from fishermen.
- Occasionally involved to rough sea conditions during field work
- Perform other job-related duties as assigned

# Knowledge, Skills, and Ability:

- A good swimmer
- > Fluent in English and Samoa languages
- Have an understanding of the importance of natural resources conservation and related environmental issues;
- Familiarity with coordinating public outreach and presenting to village councils;
- Dive certified is an advantage;
- Valid driver's license and a clean driving record;
- Able to carry up to 100lbs; constant bending, lifting, stooping, and handling of dead fish
- Able to travel domestically to Aunu'u, Manu'a and internationally
- ➤ Be able to work extensive hours: 7:30am 4:00 pm; Monday to Friday
- Must be organized in work, have excellent social skills, especially in dealing with fishermen and must have excellent time management;
- Experience in working with fishing community is an advantage;
- Have strong inter-personal, leadership and organizational skills;
- Must be highly motivated;
- Must be a team player;
- ➤ Have an experience working with a diverse group of stakeholders including (and especially local) communities, government agency staff; researchers, educators, and enforcement personnel in a South Pacific setting;
- > Be carefully sensitive and have experience living and working in another culture, preferable a South Pacific Island community

### **Academic and Experience Requirements:**

- Applicant must have an associate's degree from an accredited college or university plus 4 years of relevant experience.
- Salary will be adjusted according to experience.

Complete information concerning this vacancy may be obtained from the Personnel Division of the Department of Human Resources, or please contact the Recruitment unit at 633-4485/633-4000.

Titiaoalii Dr. Asenati letitaia Saau-Umi

Fa'afetai

Director, Department of Human Resources

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