



PULAALI'I NIKOLAO PULA
GOVERNOR

PULUMATAALA AE AE, JR.
LT. GOVERNOR

**OFFICE OF THE GOVERNOR
AMERICAN SAMOA GOVERNMENT**

PAGO PAGO, AMERICAN SAMOA 96799
Telephone: (684) 633-4116 | (684) 633-4121

POSITION ANNOUNCEMENT

Position Title: Administrative Law Judge
Department/Division: Office of the Administrative Law Judge
Position Type: Political Appointment

General Description:

The Office of Administrative Law Judge (OALJ) is an independent agency of the executive branch of government and is led by the Administrative Law Judge (ALJ).

The ALJ plays a crucial role in maintaining the rule of law in the administrative framework by providing an impartial forum for settling disputes between the government and individuals or organizations affected by agency decisions.

The ALJ guarantees that administrative hearings are conducted justly and effectively, adhering to established legal standards and procedural guidelines.

Qualification Requirements:

An applicant must meet both licensure and experience requirements.

- Licensure: Applicants must be:
 - a qualified attorney licensed to practice law in the Territory of American Samoa.¹
 - at least 6 years' experience in the practice of law within the Territory.²

Conditions of Employment:

- ALJ shall devote full time to performance of duties and shall not otherwise engage in the private or public practice of law during term as ALJ.³
- Subject to Senate confirmation.⁴

Key Duties & Responsibilities

The ALJ conducts hearings and issued decisions with regards to the following matters:

- Worker's Compensation claims.⁵

¹ ASCA § 4.0602 (d).

² ASCA § 4.0602 (d).

³ ASCA § 4.0602 (e).

⁴ ASCA § 4.0602 (c).

⁵ ASCA § 4.0604 (a).

2. Controversies, grievances, and administrative appeals by ASG employees on matters pertaining to:
 - a. Employment (hiring, termination, suspension and discipline).⁶
3. Appeals and decisions of the Immigration Board.⁷
4. All disputes and controversies pertaining to claims for unpaid or improperly paid wages and hours.⁸
5. All appeals filed by applicants and notaries public.⁹
6. To take appeals of procurement officer's final decision in procurement bidding dispute.¹⁰
7. Any other contested case, grievance or controversy that agencies, offices, and departments of the Government providing Office of Administrative Law Judge (OALJ) has jurisdiction.¹¹
8. All appeals from administrative rulings or decisions of any administrative agency.¹²
9. In cases involving the administrative suspension of driver's licenses.¹³
10. Other mandated statutory or administrative duties and responsibilities.

NOTE: Title 4, Chapter 6 of the American Samoa Code Annotated for additional details.

Compensation

Annual compensation of the Administrative Law Judge is at a rate equal to that of an American Samoa district court judge.

Required Submissions

Please submit the following when applying for this position:

1. Resume
 - a. Indicate date of admission to practice law in American Samoa.
2. Certificate of Good Standing from applicable U.S. jurisdiction of original bar admission.
3. Law School diploma.

NOTE: Additional documents may be required during interview process.

Please direct any questions, comments, or requests for additional information to legal@go.as.gov.

⁶ ASCA § 4.0604 (b).

⁷ ASCA § 4.0604 (c).

⁸ ASCA § 4.0604 (d).

⁹ ASCA § 4.0604 (e).

¹⁰ ASCA § 4.0604 (f).

¹¹ ASCA § 4.0604 (g).

¹² ASCA § 4.0604 (h).

¹³ ASCA § 4.0604 (i).