



**OFFICE OF THE GOVERNOR  
AMERICAN SAMOA GOVERNMENT**

July 22, 2022

**GENERAL MEMORANDUM NO. 098 – 22**

To: Secretary of Samoan Affairs, CEOs, Presidents and Executive Directors of Authorities, Directors, Agency and Office Heads

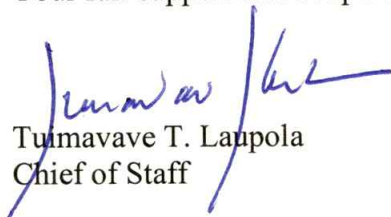
From: Chief of Staff

Subject: Vehicles for Two Samoa Talks Conference

As hosts of the 2022 Two Samoa Talks Conference, we are responsible for the escort and transport of all the dignitaries of the Samoa delegation. Our ASG fleet should be utilized to accommodate these tasks, therefore each Department, Agency, and Office must provide one vehicle and an assigned driver. Preferable vehicles are SUVs and vans.

Only vehicles that are suitable for transporting dignitaries should be provided. All vehicles and assigned drivers are to report to the Department of Public Works to Deputy Director, Mr. Faalavai Taase, no later than **Monday, July 25, 2022 at 12:00pm**. Please ensure your vehicles are cleaned and fueled.

Your full support and cooperation are greatly appreciated.

  
Tumavave T. Laupola  
Chief of Staff