



PULAALI'I NIKOLAO PULA
GOVERNOR

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**OFFICE OF THE GOVERNOR
AMERICAN SAMOA GOVERNMENT**

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October 6, 2025

GENERAL MEMORANDUM NO. 228 – 25

To: Secretary of Samoan Affairs, CEOs, Presidents and Executive Directors of Authorities, Directors, Agency and Office Heads

From: Chief of Staff

Subject: Agencies and Departments affected by the U.S. Government Shutdown

In light of the ongoing federal government shutdown, it is imperative that we assess the impact on our workforce and ensure continuity of operations where possible. In that regard, all departments and agencies are directed to immediately identify and report the following:

1. Federal Funded Employees:
 - a. The Total number of employees whose salaries are fully or partially funded through federal grants, cooperative agreements, or other federal sources.
2. Supplemental Employees:
 - a. The number of employees currently classified as supplemental, including temporary, contract, or project-based personnel.
3. Employment Duration during Shutdown:
 - a. An assessment of how long each federal funded and supplemental employee can continue to be employed under the current budgetary conditions.
 - b. Any contingency plans in place should federal funding remain suspended beyond the immediate term

Please submit your department's report to the Office of the Governor by close of business on Wednesday, October 8, 2025. This information is critical for evaluating operational risks and guiding informed decisions that ensure appropriate staffing and continuity of service delivery during the shutdown period.

Leonard Serumanutafa
Chief of Staff